

Saltash Town Council
Fees and Charges

Description		2025/26 Charges	2026/27 Proposed Charge Amendments/Deletions Additions/Amendments
Room Hire (Non VATable)		Non VATable	Non VATable
Guildhall (Minimum 2 hour booking) Casual ph - weekdays 9am - 5pm (Community Rate) Casual ph - weekends & evenings (Community Rate) Casual ph - weekdays 9am - 5pm (Commercial Rate) Casual ph - weekends & evenings (Commercial Rate) Council Chamber Casual ph - weekdays 9 am - 5pm (Community Rate) Casual ph - weekends & evenings (Community Rate) Casual ph - weekdays 9am - 5pm (Commercial Rate) Casual ph - weekends & evenings (Commercial Rate) 20% Discount for regular bookers evenings and weekends			
		£10.30	£10.30
		£21.50	£21.50
		£15.40	£15.40
		£25.90	£25.90
		£10.30	£10.30
		£15.40	£15.40
		£15.40	£15.40
		£18.50	£18.50
Room Hire Extras (VATable)		Including VAT	Including VAT
	Tea/coffee per cup with biscuits (Community)	£1.00	£1.00
	Tea/coffee per cup with biscuits (Commercial)	£1.00	£1.00
	Kitchen Light Use (e.g. kitchen thoroughly cleaned after use)		£12.00
	Kitchen Heavy Use (e.g. requires cleaning after use)		£24.00
Room Hire (Non VATable)		Non VATable	Non VATable
Maurice Huggins (Minimum 2 hour booking) Casual ph - weekdays 9 am - 5pm (Community Rate) Casual ph - weekends & evenings (Community Rate) Not for Commercial Use 20% Discount for regular bookers evenings and weekends			
		£5.15	£5.15
		£7.70	£7.70
Room Hire Extras (VATable)		Including VAT	Including VAT
	Tea/coffee per cup with biscuits (Community)	£1.00	£1.00
	Tea/coffee per cup with biscuits (Commercial)	£1.00	£1.00
Other Charges (VATable)		Including VAT	Including VAT
	Available at The Guildhall & Library 1-29 sheets (price per sheet) Monochrome A4 Monochrome A3 Colour A4 Colour A3 30 plus sheets (price per sheet) Monochrome A4 Monochrome A3 Colour A4 Colour A3 High gloss colour printing on customer's own paper High gloss colour printing on library paper Freedom of Information Charge (first 18 hours free of charge) Environmental Information Regulations 2004 (first 18 hours free of charge)		
		£0.10	£0.10
		£0.20	£0.20
		£0.50	£0.50
		£1.00	£1.00
		£0.08	£0.08
		£0.16	£0.16
		£0.40	£0.40
		£0.80	£0.80
		£1.00 per sheet	£1.00 per sheet
		£1.25 per sheet	£1.25 per sheet
			High gloss paper not available
		£25.00 per hour	£25.00 per hour
		£25.00 per hour	£25.00 per hour
Mooring Fees (VATable)		Including VAT	Including VAT
Permanent Pontoon Moorings	Permanent Pontoon (Berth 1 & 6) charged per annum - Maximum length 12 metres (<u>Non Commercial</u>)	£2,700.00	£2,700.00
	* Permanent Pontoon (Berth 1 & 6) charged per annum - Maximum length 12 metres (<u>Commercial</u>)	£4,080.00	£4,080.00
	* Permanent Pontoon (Berth 2 - 5 & 7 - 10) charged per annum - Maximum length 7 metres (<u>Non Commercial</u>)	£1,435.00	£1,435.00
	* Permanent Pontoon (Berth 2 - 5 & 7 - 10) charged per annum - Maximum length 7 metres (<u>Commercial</u>)	£2,170.00	£2,170.00
	Note: Longer boats maybe considered subject to prorata charges. Please contact Service Delivery department for more information		
Daily Visiting	Visiting boats - (30 minutes);charge for 24 hour period (<u>Non Commercial</u>)	£30.00	£30.00
	Visiting boats - (30 minutes);charge for 24 hour period (<u>Commercial</u>)	£45.00	£45.00
Trusted Boat Owner Scheme	* Trusted Boat Owner Scheme - (casual users); charge for 12 months (1st April - 31st March) <i>Contract includes 2 hours free stay per visit and a fob for easy access and 2 free overnight stays per 12 month period</i>	£100.00	£100.00
	* Trusted Boat Owner Scheme (casual users); charge for 6 months (Autumn/Winter, 1st September - 31st March) <i>Contract includes 2 hours free stay per visit and a fob for easy access and 1 free overnight stay per autumn/winter period</i> * Subject to Terms & Conditions	£50.00	£50.00
Allotments (Non VATable)		Non VATable	Non VATable
			No plans to increase fees
	Grenfell Avenue, charge per annum	£40.00	£40.00
	* Fairmead Road, charge per annum	£55.00	£55.00
	* Churchtown, charge per annum	£60.00	£60.00
	* Water, charge per annum (Fairmead & Churchtown only)	£15.00	£15.00